

FORM NO:

MANIPUR JUDICIAL ACADEMY
HIGH COURT OF MANIPUR COMPLEX
MANTRIPUKHRI, IMPHAL EAST, MANIPUR – 795002

Affix recent
passport size
photograph

APPLICATION FORM

POST APPLIED FOR (LDA/COMPUTER OPERATOR/STENOGRAPHER).....

- 1. Name of the applicant :.....
(IN BLOCK LETTER)
- 2. Father's Name :.....
- 3. Mother's Name :.....
- 4. Date of Birth :..... 5. Gender :.....
- 6. Nationality: 7. Category (UR/OBC/SC/ST/PWD).....
- 8. Postal address:
- 9. Contact Number: 10. Email ID:.....
- 11. Qualification:..... 12. Aadhar No.:.....
- 13. Experience (if any):

Date:

Place:

Signature of the Applicant

MANIPUR JUDICIAL ACADEMY
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Admit Card

Name :.....

Roll No.....(To be filled in by the Office)

Signature of Candidate

Official Signature with seal

Note: Candidates should bring the admit card at the time of test.

FORM NO:

ACKNOWLEDGEMENT RECEIPT

Received application form from Mr./Mrs/Miss/.....
for the post of (LDA/COMPUTER OPERATOR/STENOGRAPHER).....

Scheme of examination for Computer Operator:

1. Written examination of one-hour duration for 50 marks in General English with a cut off/pass marks of 20 marks.
2. Computer typing speed test of 35 w.p.m. for those who qualify in the written examination.
3. Skill test for 30 minutes' duration.
4. Viva-Voce/Interview.

Scheme of examination for LDA:

1. Written examination of 3 hours duration in English language, General awareness and Quantitative aptitude for 100 marks.
2. Computer typing speed test of 35 w.p.m. for those who qualify in the written examination.
3. Viva Voce/Interview

Scheme of examination Stenographer Grade - II:

I.Preliminary Examination:

1. Written examination of one-hour duration in General English for 50 marks
2. Stenography skill test of 60 w.p.m

II. Main Examination:

1. Computer typing test of 40 w.p.m
2. Stenography skill test of 100 w.p.m
3. Viva – Voce

Documents (self attest xerox copy) to be submitted at the time of submission:

1. Degree certificate
2. Age proof certificate
3. Computer certificate
4. Shorthand certificate
5. Aadhaar Card
6. SC/ST/OBC certificate (For person belonging to this category)
7. Experience certificate (if any)