

## NOTICE Imphal, the 17<sup>th</sup> December, 2025

No. MJA/N-01/2015/46 56 It is hereby notified that effective this day i.e., 16.12.2025, the following guidelines shall govern the borrowing of books from the library:

- 1. A Judicial Officer and a (Retired) Judicial Officer be allowed to borrow 2 (two) books at a time.
- 2. The said borrowed books shall return within 60 (sixty) days.
- 3. He/she may allow to extend another 20 days of the same books after renewal.
- 4. Failing to return the books within the specified period even after giving intimation, then a small fine of Rs. 5 (five) may be imposed.

Borrowers are requested to adhere to these guidelines to ensure fair access and smooth functioning of Library services of the Academy.

JOINT DIRECTOR
Manipur Judicial Academy

## Copy to:

- 1. The Hon'ble Director, Manipur Judicial Academy.
- 2. Asst. Professor, Manipur Judicial Academy.
- 3. Research Officers, Manipur Judicial Academy.
- 4 Computer Operator, Manipur Judicial Academy \_ for uploading at the Academy's website
- 5. Concerned staff
- 6. Notice Board/Guard File.